

29th ANNUAL RAGGA MUFFINS FESTIVAL

Ragga Muffins Festival
February 20th and 21st, 2010
Long Beach Arena

Payment Deadline: January 30, 2010
NO EXCEPTIONS

ARTS & CRAFTS VENDORS INFORMATION & GUIDELINES

\$600 Two-Days (10x12) non corner space - Exhibit Hall
\$800.00 Two-Days (10x12) corner space – Exhibit Hall

1. Booth space may be purchased by mail or by calling for a pre-arranged office appointment at (310) 515-3355. We accept **Money Orders ONLY** payable to Ragga Muffins Productions. **NO CHECKS**. Payment **DEADLINE is January 30, 2010**. If full payment is not received by the deadline, a **late fee of \$25.00** will be added to your booth fee. **Please include the late fee in your money order if paid after the due date; if not, your application will not be processed.**
2. Vendor booth will be assigned on a **First-Come, Paid In Full, No Balance Due Basis**. If not, you can lose your priority number, and **you will be reassigned to another space if not paid in full by the deadline**. Booth location will be determined by the vendor coordinator. **Your space is “not guaranteed” until you pay in full**. Get your money in early. **Spaces are limited**; please call the office before sending in your payment if you are interested in a lobby space.
3. Each vendor will be responsible for all of his/her own merchandise or equipment. Ragga Muffins Productions and the Long Beach Convention Center will not be liable of any lost, stolen, or misplaced merchandise and equipment at the event. **You must be insured**. If you do not have insurance, please contact our office, and we can refer an event insurance company to you.

Terms & Conditions

Drugs of any kind are **NOT** allowed to be sold or smuggled into this event and or on the Long Beach Convention Center property. All vendor merchandise will be searched, and subject to search at any time if suspicious drug activity is spotted by undercover Drug and Narcotics Officers of the Long Beach Police Department. Violators will be prosecuted by law enforcement and **NEVER** allowed to sell at this event.

Business License

Vendors are responsible for obtaining a Business License from the City of Long Beach in order to sell your merchandise. The license fee is \$94.96 for two days (\$47.48 per day - See Attached Form). **Please submit your payment to the City of Long Beach for \$94.96.** Your application will not be processed without your Business License. Long Beach License Inspector will be on site to verify compliance. **A late fee of \$24.00 will be added if payment is not received on or before February 19, 2010.**

Long Beach Convention Center Set-Up Time

Exhibit Hall - Check in time begins at 6:00am on Saturday February 20th and you must be completely set up by 10:00am for the Fire Marshall walk through. Vendors who arrive late for their set up time will forfeit their payment. We will notify you of any time change. **All booth fees must be paid in full before load in.**

Wristbands for Booth Workers

Controlled wristbands are issued on Saturday at the Vendor Check-In-Booth. Each paid vendor space will account for three (3) working person at the booth. **Wristbands Must Not Be Removed and Must Be Worn Both Days.** If your wristband is lost, a fee equivalent to the cost of a concert ticket will be imposed. All additional person will have to purchase a ticket for admittance. **NOTE: This is usually a sold-out concert. Anyone caught selling or passing wristbands will be barred from any future Ragga Muffins Productions events.**

Bob Marley Merchandise

Unlicensed Bob Marley merchandise **cannot** be sold. Prior Approval **must** be obtained by authorized U.S. manufactures of licensed Bob Marley merchandise. Also, T-shirts with pictures and/or name of musicians performing on this show may not be sold. **This will be heavily enforced.**

Electrical Power

Electrical power is not available to everyone; fees **are not included** in the application fee. Please let us know if you need electricity. The cost of electrical power varies depending on the amount of watts/power needed. We will notify you at a later date to let you know who you can purchase electricity from and what the cost will be.

Parking

Vendors must pay for their own parking. Special parking passes can be purchased at the gate.

Tables & Chairs

All vendors are responsible for providing their own canopy, tables and chairs. A deposit may be required by the Long Beach Arena for rentals of tables and chairs (\$20 per table/\$5 per chair). Vendors that use tents **must** meet fire retardant regulations dictated by the Fire Department. **NO EXCEPTIONS.**

Items Forbidden For Sale

Absolutely **NO** food, drinks, Drug paraphernalia, alcohol or event T-shirts are to be sold by Craft Vendors.

WE RESERVE THE RIGHT TO REFUSE ANYONE !!

29TH ANNUAL RAGGA MUFFINS FESTIVAL

3870 Crenshaw Blvd. #226
Los Angeles, CA 90008

Phone: (323) 299-0929
Hot-line (310) 515-3355

RAGGA MUFFINS FESTIVAL~Saturday Feb. 20th & Sunday Feb. 21st 2010

ARTS & CRAFT VENDOR APPLICATION

\$600.00 Two Days (Exhibit Hall) 10x12 non corner space

\$800.00 Two Days (Exhibit Hall) 10x12 corner space

Money Orders ONLY payable to Ragga Muffins Productions

Mail Payment To The Above Address by January, 30, 2010

No Exceptions – No Fee Negotiations – No Checks

Application Date: _____

PLEASE CHECK ONE: Two Day Lobby___ Two Day E.H.___ Two Day Concourse___

Do You Need Electricity?___ Do You Have A Sound System?___

\$100 Deposit Fee For Sound System

There Will Be A \$75.00 Processing Fee For Cancellations

Business Name _____

Contact Person _____

Mailing Address _____

City, State & Zip Code _____

Phone# _____ Email _____

List type of items you will be selling and price range (**This section MUST be completed**)

Signature _____

I agree to the terms presented by Ragga Muffins Productions

Date Paid _____

Receipt # _____

Date Paid _____

Receipt # _____

